



yes. everything. one source.

BOS Office Supplies Group Limited TERMS AND CONDITIONS

Prices

Goods are charged at price ruling when dispatched. While most prices remain constant throughout the catalogue, special reductions may be offered for promotional reasons. VAT is extra on all prices except where stated. While every effort is made to ensure product descriptions, colours etc are accurate, some variations may unavoidably occur. We reserve the right to change products or prices without notice.

Delivery

For next day delivery of stock items, please ensure you order before 5pm; however orders can be placed 24/7 online.

Payment Terms and Conditions

Our service and price margins do not allow any extended credit. All accounts are due for settlement 30 DAYS NETT. We reserve the right to charge interest at 1.5% per calendar month on amounts overdue and debited monthly to a Customer's account. We also reserve the right to reject orders for those whose accounts are overdue even if it is only part of an account which is overdue. We endeavour to contact by phone to resolve any payment problems as quickly as we can, but some delay in processing orders may be inevitable.

Payment may be made by Bacs to:

BOS Office Supplies Group Limited

**12-18 Summer Lane
Barnsley
S70 6BN**

**ROYAL BANK OF SCOTLAND
SORT CODE 16-12-26 A/C NO 10160512**

**ROUTING No RBOSGB2L
IBAN No GB47 RBOS 1612 2610 1605 12**

Or by cheque to the above address.

Orders are fulfilled on condition that a) title to the goods remains with BOS Office Supplies Group Limited until payments in full for them and all other goods supplied by BOS Office Supplies Group Limited have been received b) should the goods be sold or used in the normal course of business the purchaser agrees that until full payment for them has been made a sum of money equivalent to the invoiced value of the goods sold or used will be kept separate and identifiable c) if the price of the goods remains unpaid after the due date, the seller shall have the right to enter upon any premises where the goods may be found for the purpose of recovering possession of the goods and the cost to the seller of recovering the goods will be payable by the purchaser on demand d) if we have to pursue recovery of overdue accounts through the courts then the purchaser will be liable for any additional costs incurred.

Orders are accepted on the understanding that if any conflict arises between supplier's terms and purchaser's terms then the supplier's terms shall prevail in all cases (except where written permission has been obtained). Acceptance of the goods ordered shall be proof of acceptance of supplier's terms and acknowledgement that supplier's terms were understood and agreed before the goods were ordered.

Returns Procedure

BOS Office Supplies Group Limited offers a "no quibble" returns facility for exchange or credit in cases where the wrong or damaged goods are supplied, provided:

- We are advised of your dissatisfaction with the goods ordered within 3 working days of their delivery; no claims can be accepted after this time
- Returns are in their original packaging, unopened and in a re-saleable condition
- All necessary documentation has been completed and returned to us

In all instances of dissatisfaction please contact the Sales Office or your Account Manager for assistance in returning the goods.

Force Majeure

Any quotation made, delivery promised or order accepted, assumes no shortages of raw materials, fuel or power (notwithstanding that the company has taken all reasonable steps to procure the same), shortage of labour or transport, breakdown or partial failure of plant or machinery at the company's work or at the works of its suppliers or sub-contractors, nor interruption in the normal operation of the company's work arising from "Act of God", Government action nor any acts, orders or regulations of Government, strikes or lockouts, industrial dispute, accident, fire, the elements, war, terrorist acts, civil commotion, riots or any other cause of whatsoever nature beyond the control of the company, and no liability can be accepted by the company for any loss or damage resulting from any such circumstances.



tel: 08456 12 33 22 (Lo-Call Rate) free fax: 08000 18 77 22
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BOS Office Supplies Group Limited. Registered Co. 01192193